

Aging Successfully in the Community Forum

Mary McGraw
The Village In Howard
September 12, 2013



"A group of like minded seniors who have come together to help each other age in their community and their homes"

Beacon Hill Village, Boston, MA 2001

"The Village In Howard helps its members to age in their own homes and communities through volunteer support and linkage to community resources"

The Village in Howard, Howard County, MD 2013







The Village In Howard aging in Howard just got easier....

A Short History of "The Village In Howard"

The Village In Howard (TVIH) is an independent nonprofit organization to serve seniors living in Howard County.

- Getting Started: In the Beginning
- Incorporation Status and Nonprofit Status
- General Meeting and Mailing Lists: October 8th Potluck Social
- Steering Committee and Subcommittees

Steering Committees and Subcommittees

Two members of each subcommittee sit on the steering committee.

LEGAL COMMITTEE:

- Bylaws
- Incorporation of the proposed Village.
- Filing IRS form 1023 for the Village to be certified as a 501 (c)(3) non-profit, charitable, community service organization.
- Maryland State income tax and sales tax exemptions.
- Purchasing liability insurance for the Village, and liability insurance for directors and officers.
- Other legal issues concerning the operations of the Village, employees, and volunteers as needed.

Steering Committees and Subcommittees (cont.)

SERVICES AND MEMBERSHIP COMMITTEE:

The purpose of the Services & Membership Committee is to create, structure and monitor various services needed by members of the Village. It will also examine Village membership eligibility and rates for membership.

VOLUNTEER COMMITTEE:

- Formulate policies and procedures for recruitment and enlistment of volunteers.
- Develop volunteer vetting procedures.
- Provide recommendations for a system for updating and maintaining a volunteer services list.
- Formulate policies and procedures for monitoring and evaluating volunteer.
- Educate volunteers on policies and practices of Village operations.



Steering Committees and Subcommittees (cont.)

MARKETING/COMMUNICATIONS:

▶ This Committee will work on internal communications to keep potential members informed of development progress, opportunities, meetings and procedures for involvement. The Committee will also focus on *external* communications to educate the public, businesses and potential members about the purpose of village membership.

BUDGET:

The Budget Committee will produce an operational budget for Village in Howard, based on expected expenses and revenue as proposed and generated from other committees (e.g. expenses proposed by the communications committee and proposed revenue generated by the fund raising committee). It will monitor the expenses and revenue as approved by the Steering Committee or Board in the planning period and early operation, with the eventual transition of this function to the office of board Treasurer.



Steering Committees and Subcommittees (cont.)

FUND RAISING:

The Fund Raising Committee will identify Howard County Foundations, clubs, programs and businesses that the Village could approach for funding. The committee will develop a fundraising plan for the Village's immediate needs as well as future, ongoing needs.





What's Next???

Making It All Come Together

- Non-profit Status completed
- Volunteers engaged
- Services Defined
- Membership Application and Fees determined
- Communication Channels accessed
- Legal Documents still needed
- Fundraising implemented

Tying up the loose ends to make the Village a reality.....

